



**(Additional)Advisory Panel Meeting Minutes
Tuesday 16th June 2026 10am – 12.00pm
Executive Boardroom, Crowne Plaza, Plymouth**

Attendees: *Mike Kitt (MK VC); Kim Downer (KD); Scott Grenney (SGr); Wiesiek Zienkiewicz (WZ); Melanie Williams (MW); Nicola Keen (NK); Chantel Jenkins (CJ); Peter Adams (PA); Kristy Burrige (KB); Cllr Chris Penberthy (Cllr CP);*

Apologies: *Larry Moody (LM); Claire Doyle (CD); Chris Warne (CW); Clare Phillips (CP); Cllr Chris Cuddihee (CC); Cllr Daniel Steel (DS); Cllr Lewis Allison (LA); Anna Murray (AM); Susie Bissell (SB);*

Chaired by: Sarah Gibson (SG)

ITEM	NOTES and ACTION POINTS	By Whom								
1.	Welcome, Apologies, and Introductions. Apologies given. Welcome to Cllr CP and CJ joined the meeting at 10.20am.	SG KD								
2.	Conflicts of Interest, and matters arising. None.	SG								
3.	Review of last meeting Minutes and Actions. Minutes were approved as an accurate record of the meeting. MK Proposed. MW seconded. SG mentioned arranging a meeting with Plymouth Culture and The Bottling Plant to explore the Robert Lenkiewicz mural from previous AP meeting. MK added, they need to seek national funding support for this project. MK asked the BID to consider some form of subsidy to include MBT and their electric ferry as part of the Water Links network for when Pirates and Seafest events are taking place. SG will pick up a conversation with the operator. SG added that timings for Applications for Support from the BID need to be considered moving Forward.	SG MK/MW SG MK SG								
<table><tr><th>Date By</th><th>ACTIONS CARRIED FORWARD</th><th>Assigned To:</th><th>Completed</th></tr><tr><td>July mtg</td><td>Explore Christmas Tree pit on Basket Ope with PCC. UPDATE: SG has broached this with PCC and further assessment and discussions ongoing.</td><td>SG/KD</td><td></td></tr></table>			Date By	ACTIONS CARRIED FORWARD	Assigned To:	Completed	July mtg	Explore Christmas Tree pit on Basket Ope with PCC. UPDATE: SG has broached this with PCC and further assessment and discussions ongoing.	SG/KD	
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4.	BID Fourth Term BID4 Projects: SG summarised the results of the recent survey, including number of responses and engagements: 48% engagement, 87 businesses responding, 81% in agreement with the vision, for events and place marketing, transport improvements, Christmas Lights and strategic planning, as top priorities. 64% would vote Yes for a Fourth term. Discussed the importance of digital communication and challenges of postal survey and the need for chasing responses through emails, phone calls and visits. Thank you to KD, WZ for their efforts in driving response levels up. Emphasis must be on the continued engagement with businesses. SG discussed the Hoe and Barbican Conservation Area's. Cllr CP raised Stonehouse Peninsula also to be included for consideration, adding the plans need updating. SG confirmed Planning have been consulted regarding the Hoe and Barbican and she will raise Stonehouse. SG acknowledged Cllr CP comments regarding responsibility of waterfront properties, funding of projects and feedback from residents in his Ward regarding additional waste bins. Decision whether to extend the boundary was confirmed, as no change. The team will focus on existing boundary. All agreed. The focus is to create a unified plan for the waterfront. SG presented the position on the projects and themes and address safety, security, cleanliness and waste, and will explore group buying power for businesses. MK mentioned whether there was scope to consider extending ferry provision to Oreston? SG notes the difficulty in securing funding for new pontoon access points due to tidal flows and other challenges in that area. The projects will be aligned with the UN's SDG's and we will engage with a variety of organisations to achieve the goals. This will be presented to the Board next week for sign off. Deliverability Testing: SG mentioned the importance of having firm plans and feedback from Council colleagues. Cllr CP asked that careful consideration be given to the affects on residents and businesses when planning road closures for events. Bloom: Discussed the change from current urban planters to "Covent Garden" style barrows on the Barbican. Cllr CP highlighted their durability and the reasons they were put in place, asking whether the replacements would be as effective and how they would be secured. SG confirmed, the alternatives will meet the same requirements. Signage: SG outlined the plan for investment in signage including refreshing the artwork in the monoliths and signage interpreting the National Marine Park.	SG/ KD SG/Cllr CP SG MK SG Cllr CP SG Cllr CP SG
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	- SLA's: SG provided an update on the review of these with council colleagues, noting the process is ongoing and expected to be finalised by early July. £7.2m baseline for service value with potential increases due to rising costs. New agreements being drawn up with Destination Plymouth and the National Marine Park for the security of the monoliths. Street cleansing was raised by Cllr CP, and residents feedback. - Timeline: A reminder of the timelines/deadlines for the process was shared including board and cabinet approvals, and the design of the BID plan. Members of the panel will be requested to take on voter allocations to reaffirm and reposition the BID. SG thanked the panel in advance of their support with this, and asked for feedback on what has been presented. Feedback from the panel included: Support the plan, noting it covers all key points and is well thought-out. Suggestion to include additional initiatives for the Millbay Park area to include entertainment. Supports the importance of security and cleanliness in the BID plan, expressing support for the overall direction of the plan. The BID must continue to be transparent in its dealings, with a policy to support local suppliers wherever possible,	Cllr CP SG ALL
5.	<u>BID Area Matters</u> - Safety and Security: SG commented on recent anti-social behaviour on the waterfront including youths jumping into the water and being verbally abusive and confrontational to members of the public and staff from local businesses and referring to the events over the last weekend involving a member of the public ending up in the Quay. The BID is working with the Police, PCC Safer Communities and Youth Service, and National Marine Park team in supporting group briefing sessions for businesses on how to report incidents and stay safe. More information will follow. SG added the need for additional security measures and discussions are being had with Plymouth Against Retail Crime (PARC) for BID4, but also light provision from them on cruise visits this year. - Waste and Litter: SG commented on the significant amount of litter in the area and the need for better waste management solutions. Mentioned the need for a Public Spaces Protection Order (PSPO) to be enforced to address litter and anti-social behaviour.	SG

